

ASTRO FELLOWS NOMINATION AND SELECTION PROCESS

The ASTRO Fellows program is based on merit judged by the candidate's length of ASTRO membership, service in a leadership role (or significant service) within ASTRO and significant contribution within the field of radiation oncology. Fellowship eligibility shall be limited to Active and Emeritus members of the Society. There are a number of pathways to achieve Fellows status:

POSSIBLE PATHWAYS TO FELLOWSHIP

Research:

Significant research as evidenced by grants, authorship of scientific papers, chapters, or books that have been a guiding influence in the immediate or future aspects of the practice of radiation oncology;

Patient Care:

Significant contribution to patient care and clinical excellence as evidenced by improvement in the standard of practice in the management of disease;

Education:

Significant contribution to the advancement of education in the field as evidenced by participation in residency training, faculty service, extensive presentations to advance the field at regional or national meetings, or providing significant mentorship to those joining or active in the field;

Leadership/Service:

Demonstration of leadership and service within ASTRO, and the specialty as a whole, that has advanced the field and the Society. This can be in the form of extensive volunteerism, advancement of scope of practice, patient advocacy, and legislative and regulatory issues. Service to ASTRO will be requisite and primary for this category, however, service to medicine, including other societies may also be considered but in the context of the total application.

Contributions to all these areas will be evaluated, but in at least one area the contribution of the nominee must be truly outstanding. On the application, each candidate must identify one primary pathway and one secondary for the committee's consideration.

For uniformity, service to ASTRO will be measured in total over the entire length of membership, with the minimum level of service being a total of 10 "person-years." (For example, service on the FASTRO Committee for 3 years, the Program Committee for 3 years, and a task force for one year would give a total of 7 years). Other service may be considered but is not counted for total.

All nominees must be Active or Emeritus members of ASTRO for at least 20 years. After the program has been in place for a number of years, the membership years required will be reduced to 15 years.

NOMINATION PROCESS

Nominations and letters in support of nominations must come from the following subset of Society members: Past or present members of ASTRO's Board of Directors, ASTRO Gold Medalists, and former and current departmental chairs. Following implementation of this program, Fellows will also be encouraged to nominate and provide support for candidates. Emeritus members, except Gold Medalists, are not eligible to nominate. After the program has been in place for four years, only Fellows will be eligible to nominate, though letters of support can come from the first subset outlined. In order to be considered, each nominee must have an initial letter of nomination, three letters of support and each nominee must fill in the application for Fellowship completely and submit the required background documentation, including their CV. Nominations without all supporting documentation will be rejected. Only one letter of support may come from a business partner of the candidate. Self-nominations will not be considered. Applicants are strongly encouraged to submit their application together with the supporting documentation

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electronically. ASTRO will not be responsible for following up with those listed on the application as providing supporting materials. It will be the nominee's responsibility to make sure that all materials arrive by the deadline.

A call for nominations will be sent out by September 15 of each year. The deadline for nominations, letters of support and completed applications is March 15 of the following year. Instructions to candidates and supporters and the application will be available online at www.ASTRO.org. Applicants will be encouraged to submit materials electronically. Completed nominations with supporting documentation will be sent to the Fellows Selection Committee for their review. Nominees will be notified as soon as possible following the Fellows Selection Committee's decision, but no later than July 1. Nominees will be accepted, rejected or deferred. Information will be provided to the candidates as to reasons for rejection or deferral. Deferrals will be carried over for an additional year of consideration. If the nominee is not successful the second year, their application will no longer be considered active.

FELLOWS SELECTION COMMITTEE REVIEW AND COMPOSITION

The Fellows Selection Committee will be made up of nine members, including a Chair and Vice-chair who will serve staggered terms. Nominations and letters of support must outline the nominee's contributions to the field and clearly establish the scope and significance of the nominee's accomplishments. Letters must clearly identify in the subject line the candidate's name and must be no longer than two pages in length. Published research provides a supplementary means of supporting such assessments. Personal knowledge by members of the Fellows Selection Committee, in the absence of adequate documentation is not sufficient to recommend a nominee for an award. The Fellows Selection Committee will prepare a slate of recommended Fellows to the ASTRO Board of Directors for final approval. Once approved by the Board, new Fellows will be notified and a notice will go out to all ASTRO Society members.

FELLOW EMERITUS

This designation will be awarded to those former Active members who are now retired from practice and are Emeritus members of ASTRO. The criteria for selection and process will be the same as for Fellows.

RECOGNITION

Each year, at ASTRO's Annual Meeting, a convocation ceremony will be held on Sunday afternoon to honor and recognize new Fellows and Fellows Emeritus. Fellows will be notified in advance of the meeting of their selection and will receive complementary registration to attend that Annual Meeting. Each new Fellow is allowed to bring their immediate family to the convocation ceremony and reception. Fellows must attend the ceremony to receive this honor. In unusual circumstances when a Fellow is unable to attend the convocation ceremony, they will be eligible to receive their Fellow recognition at the first Annual Meeting they are able to attend following that selection. Emeritus Fellows unable to travel may receive their certificate by mail. The Fellow/Fellow Emeritus must notify the Society in writing at least 30 days prior to the Annual Meeting if they are unable to attend the ceremony. Only a Fellow or Fellow Emeritus will be privileged to use the letters FASTRO after his/her name.

Generally, award of Fellow status will be limited to no more than 5 percent of the eligible members of ASTRO within any given year.